

**VERIFICATION WORKSHEET
INDEPENDENT STUDENT**

Student's Name _____ NDId _____
Last First

STEP 1 - Family Information – 2024/2025 Academic Year

Carefully read the instructions, and in the chart below, include:

- Yourself
- Your spouse (if you are married)
- Your dependent children if they live with you and you provide more than half of their support from July 1, 2024 through June 30, 2025 (include dependents living apart due to college enrollment).
- Other people only if they live with you and you provide more than half of their support and will continue to do so from July 1, 2024 through June 30, 2025.

Full Name	Age	Relationship	Name of College	Undergraduate/ Graduate	Enrollment	Expected Grad Date
		<i>Student</i>				

STEP 2 - Student's 2022 Tax Filing Status

Did you file or were you required to file a 2022 U.S. federal income tax return?

- Yes.** I consented to Federal Tax information (FTI) on the *FAFSA* to transfer my 2022 IRS income information but was unsuccessful and have attached either a copy of my 2022 IRS tax return transcript or signed 2022 U.S federal income tax return. Continue to STEP 3.
- No, and I had no 2022 earnings from work.** Submit a *Student Non-Tax Filer's Statement*. Continue to STEP 3.

No, but I had some 2022 earnings from work. List below all sources (employers) and amounts of income from 2022 and submit all earnings statements (e.g., W-2, 1099-MISC). Submit a *Student Non-Tax Filer Statement*. Continue to STEP 3.

Source of 2022 Income	W-2 or Equivalent Document Provided	Amount
		\$
		\$
		\$
TOTAL		\$

STEP 3 - Spouse's 2022 Tax Filing Status

I am not married. Continue to STEP 4.

If you are married and your spouse filed separate, single, head of household, did your spouse file or was he/she required to file a 2022 U.S. federal income tax return?

Yes. My spouse, if applicable consented to Federal Tax information (FTI) on the FAFSA to transfer the spouse's 2022 IRS income information and was unsuccessful and have attached either a copy of my spouse's 2022 IRS tax return transcript or signed 2022 U.S. federal income tax return. Continue to STEP 4.

No, and my spouse had no earnings from work. Submit a Student Verification of Non-filing Statement for your spouse. Continue to STEP 4.

No, but my spouse had some earnings from work. List below all sources and amounts of income from 2022 and submit all earnings statements (e.g., W-2, 1099-MISC) received in 2022. Submit a Student Verification of Non-filing Statement for your spouse. Continue to STEP 4.

Source of 2022 Income	W-2 or Equivalent Document Provided	Amount
		\$
		\$
		\$
TOTAL		\$

STEP 4 – Certification

Signatures below certify that all of the information reported on this worksheet is complete and correct. The student and student's spouse (if married) must sign this worksheet. **Original signatures required; electronic signatures are not acceptable.**

Student Signature _____ Date _____

Spouse Signature _____ Date _____

Please submit the signed and completed form, along with supporting documentation, to the Office of Financial Aid via our [secure document upload portal \(go.nd.edu/fa-forms\)](https://go.nd.edu/fa-forms).