



UNIVERSITY OF
NOTRE DAME

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**VERIFICATION WORKSHEET
DEPENDENT STUDENT**

Student's Name _____ NDId _____
Last First

STEP 1 - Household Information – 2017-18 Academic Year

In the chart below include:

- Yourself
- Your legal parent(s) – biological or adoptive
 - If your legal parents are married, not married, separated, or divorced but live together, list both parents on this form.
 - If your legal parents are divorced or separated (and do not live together), list the parent who will provide more than half your financial support. If remarried list legal parent and stepparent.
 - If your parent was never married (and does not live with your other legal parent) or widowed (and not remarried), list that parent.
- Your parent(s)' other dependent children if your parent(s) will provide more than half of their support from July 1, 2017 through June 30, 2018 (list these children even if they do not live with your parents)
- Other people only if they live with your parent(s) and your parent(s) provide more than half of their support and will continue to do so from July 1, 2017 through June 30, 2018

Full Name	Age	Relationship	Name of College	Undergrad/ Graduate	Half time/ Full time	Expected Grad Date
		<i>Self</i>				

STEP 2 - Student's Tax Filing Status – Tax Year 2015

Have you or are you required to file a 2015 U.S. Federal Income Tax Return?

- 1. Yes. Continue to STEP 3.
- 2. No, and I had no earnings from work. Continue to STEP 3, then complete the STUDENT section in STEP4.
- 3. No, but I had some earnings from work. Submit a *copy of all 2015 earning statements* (e.g., W-2 Forms, 1099-MISC) and the *Student Non-Tax Filer's Statement* (found at financialaid.nd.edu/applications-forms). Continue to STEP 3, then complete the STUDENT section in STEP4.

STEP 3 – Parent(s) Tax Filing Status – Tax Year 2015

Were your parent(s) or are they required to file a 2015 U.S. Federal Income Tax Return?

- 1. Yes. Continue to STEP 4.
- 2. No, and my parent(s) had no earnings from work. Please complete the PARENT(S) section in STEP4.
- 3. No, but my parent(s) had some earnings from work. Submit *a copy of all parent(s) 2015 earning statements* (e.g., W-2 Forms, 1099-MISC) and the *Parent Non-Tax Filer's Statement* (found at financialaid.nd.edu/applications-forms). Please complete the PARENT(S) section in STEP4.

STEP 4 – Other Income Information – Tax Year 2015

Please report all applicable income information for the parent(s) and student below for the 2015 tax year. Please indicate \$0 in any field that does not apply.

PARENT(S)	STUDENT
\$ Child support PAID to another household during 2015 (attach separate sheet if needed). Paid for _____ Paid to _____	
\$ Paid for _____ Paid to _____	
\$ Paid for _____ Paid to _____	
\$ Child support you RECEIVED for all children (including the student) in 2015. Do not include foster care or adoption payments.	
\$ Untaxed Social Security benefits – <i>please submit also, a copy of the Social Security Benefit Statement (SSA-1099) for each family member who received social security benefits in 2015.</i>	\$
	Taxable earnings from need-based employment programs, such as Federal Work-Study, AmeriCorps, and need-based portions of fellowships and assistantships.
\$ Combat pay that was taxable and included in your adjusted gross income.	
\$ Housing, food, and other living allowance paid to members of (select one): _____ military or _____ clergy (including cash payments and cash value of benefits) Do not include value of on-base housing or basic military allowance for housing.	
\$ Veterans non-education benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC), and/or VA Educational Work-Study allowances.	\$
\$ Other untaxed income not reported elsewhere (e.g., workers' compensation, disability, etc.). Please specify source: _____	\$
\$ Money received or paid on your behalf (e.g., bills), not reported elsewhere on this form.	\$

I certify that all of the information reported on this worksheet is complete and correct. The student and student's parent must sign this worksheet. *Electronic signatures are not acceptable.*

Student Signature _____ Date _____

Parent Signature _____ Date _____