



VERIFICATION WORKSHEET DEPENDENT STUDENT

Student's Name Last First NDid

STEP 1 - Household Information - 2018-19 Academic Year

Parents' Marital Status (Select One) Married Divorced Unmarried, living together Unmarried, not living together Separated Widowed Single adoptive parent Single, donor conceived child

Carefully read the instructions and, in the chart below, include:

- Student
Student's legal parent(s) - biological or adoptive
Student's parent(s)' other dependent children if your parent(s) will provide more than half of their support from July 1, 2018 through June 30, 2019
Other people only if they live with student's parent(s) and student's parent(s) provide more than half of their support and will continue to do so from July 1, 2018 through June 30, 2019
Provide college information for those attending at least half-time during the 2018-19 academic year in a program leading to a degree, diploma, or certificate

Table with 7 columns: Full Name, Age, Relationship, Name of College, Undergrad/Graduate, Half-time/Full-time, Expected Grad Date. The first row has 'Student' in the Relationship column.

STEP 2 - Student's 2016 Tax Filing Status

Did you file or were you required to file a 2016 U.S. Federal Income Tax Return?

- Yes. Continue to STEP 3.
No, and I had no earnings from work. Continue to STEP 3.
No, but I had some earnings from work. Submit a Student Non-Tax Filer's Statement and all earnings statements (e.g., W-2, 1099-MISC) received in 2016. Continue to STEP 3.

STEP 3 – Parent(s) 2016 Tax Filing Status

Did your parent(s) file or were they required to file a 2016 U.S. Federal Income Tax Return?

- Yes.** Continue to STEP 4.
- No, and my parent(s) had no earnings from work.** Submit a *Verification of Non-filing Letter* from the IRS for 2016 (obtained online at irs.gov or by calling 1-800-908-9946). Continue to STEP4.
- No, but my parent(s) had some earnings from work.** Submit the *Parent Non-Tax Filer's Statement*, all parent(s) 2016 earning statements (e.g., W-2, 1099-MISC) received in 2016, and a *Verification of Non-filing Letter* from the IRS for 2016 (obtained online at irs.gov or by calling 1-800-908-9946). Continue to STEP4.

STEP 4 – Other 2016 Income Information

Please report all applicable income information for the parent(s) and student below for the 2016 tax year. Please indicate \$0 in any field that does not apply.

PARENT(S)		STUDENT
	Child support PAID to another household during 2016 (attach separate sheet if needed).	
\$	Paid for _____ Paid to _____	
\$	Paid for _____ Paid to _____	
\$	Child support you RECEIVED for all children (including the student) in 2016. Do not include foster care or adoption payments.	
\$	Untaxed Social Security benefits – <i>please submit a copy of the Social Security Benefit Statement (SSA-1099) for each family member who received social security benefits in 2016.</i>	\$
	Taxable earnings from need-based employment programs, such as Federal Work-Study, AmeriCorps, and need-based portions of fellowships and assistantships.	\$
\$	Combat pay that was taxable and included in your adjusted gross income.	
\$	Housing, food, and other living allowance paid to members of (select one): ___ military or ___ clergy (including cash payments and cash value of benefits). Do not include value of on-base housing or basic military allowance for housing.	
\$	Veterans non-education benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC), and/or VA Educational Work-Study allowances.	\$
\$	Other untaxed income not reported elsewhere (e.g., workers' compensation, disability, etc.). Source:	\$
\$	Money received or paid on your behalf (e.g., bills), not reported elsewhere on this form. Source:	\$

STEP 5 – Certification

I certify that all of the information reported on this worksheet is complete and correct. The student and student's parent must sign this worksheet. **Electronic signatures are not acceptable.**

Student Signature _____ Date _____
 Parent Signature _____ Date _____

Please submit signed and completed form, along with supporting documentation, to the Office of Financial Aid. Contact information provided below for email (preferred method) and mail.

University of Notre Dame | Office of Financial Aid | 115 Main Building | Notre Dame, IN 46556
 Email: faforms@nd.edu | Phone: (574) 631-6436 | Website: financialaid.nd.edu