UNIVERSITY OF NOTRE DAME
OFFICE OF FINANCIAL AID

VERIFICATION WORKSHEET DEPENDENT STUDENT

Student's Name _____ NDid _____
Last First

STEP 1 - Household Information – 2023/2024 Academic Year

Parents' Current Marital Status
(Select One)

☐ Married ☐ Divorced ☐ Unmarried, living together ☐ Unmarried, not living together
☐ Separated ☐ Widowed ☐ Single adoptive parent ☐ Single, donor conceived child

Carefully read the instructions and, in the chart below, include:

- Student
- Student's legal parent(s) – biological or adoptive
  - If your legal parents are married or not married, separated, or divorced but live together, list both parents.
  - If your legal parents are separated or divorced (and do not live together), list the parent who you lived with most during the last 12 months. If remarried, list legal parent and stepparent.
  - If your parent was never married (and does not live with your other legal parent) or widowed (and not remarried), list that parent. If widowed and remarried, list legal parent and stepparent.
- Student's parents' other dependent children if your parent(s) will provide more than half of their support from July 1, 2023 through June 30, 2024 (list these children even if they do not live with your parents)
- Other people only if they live with student's parent(s) and student's parent(s) provide more than half of their support and will continue to do so from July 1, 2023 through June 30, 2024
- Provide college information for those attending at least half-time during the 2023/2024 academic year in a program leading to a degree, diploma, or certificate

Full Name	Age	Relationship	Name of College	Undergraduate/ Graduate	Enrollment	Expected Grad Date
		Student				

STEP 2 - Student's 2021 Tax Filing Status

Did you file or were you required to file a 2021 U.S. federal income tax return?

☐ **Yes.** Continue to STEP 3.

☐ **No, and I had no earnings from work.** Continue to STEP 3.

☐ **No, but I had some earnings from work.** List below all sources and amounts of income from 2021 and submit all earnings statements (e.g., W-2, 1099-MISC) received in 2021. Continue to STEP 3.

Source of 2021 Income	W-2 or Equivalent Document Provided	Amount
		$
		$
		$
	TOTAL	**$**

STEP 3 – Parent(s)' 2021 Tax Filing Status

Did your parent(s) file or were they required to file a 2021 U.S. federal income tax return?

☐ **Yes.** Continue to STEP 4.

☐ **No, and my parent(s) had no earnings from work.** Submit a *Verification of Non-filing Letter* from the IRS for 2021 (obtained by using the IRS Get Transcript Tool or filing the IRS Form 4506-T). Continue to STEP 4.

☐ **No, but my parent(s) had some earnings from work.** Submit the *Parent Non-Tax Filer's Statement*, all parent(s)' earning statements (e.g., W-2, 1099-MISC) received in 2021, and a *Verification of Non-filing Letter* from the IRS for 2021 (obtained by using the IRS Get Transcript Tool or filing the IRS Form 4506-T). Continue to STEP 4.

STEP 4 – Other 2021 Income Information

Please report all applicable income information for the parent(s) and student below for the 2021 tax year. Please indicate $0 in any field that does not apply.

PARENT(S)		STUDENT
$	Child support **PAID** to another household during 2021 (attach separate sheet if needed). Paid for _____ Paid to _____	
$	Paid for _____ Paid to _____	
$	Child support you **RECEIVED** for all children (including the student) in 2021. Do not include foster care or adoption payments.	
$	Other untaxed income not reported elsewhere (e.g., workers' compensation, disability, untaxed Social Security, military/clergy housing or living allowances, etc.). Source:	$

STEP 5 – Certification

I certify that all of the information reported on this worksheet is complete and correct. The student and student's parent must sign this worksheet.

Student Signature _____ Date _____

Parent Signature _____ Date _____

Please submit the signed and completed form, along with supporting documentation, to the Office of Financial Aid via our secure document upload portal (go.nd.edu/fa-forms).